

# **NIGERIA ATOMIC ENERGY COMMISSION**



# **LEGAL SERVICES DEPARTMENT**

## **INTRODUCTION**

The Legal Services Department is one of the integral departments in the Commission that reports directly to the Chairman/CEO. The Department is charged with the responsibility of handling all of the Commission's legal affairs and providing adequate legal services to the Commission. The Department is also responsible for making sure that the Commission's activities and operations are carried out in line with the establishing Act of the Commission and other relevant legislation.

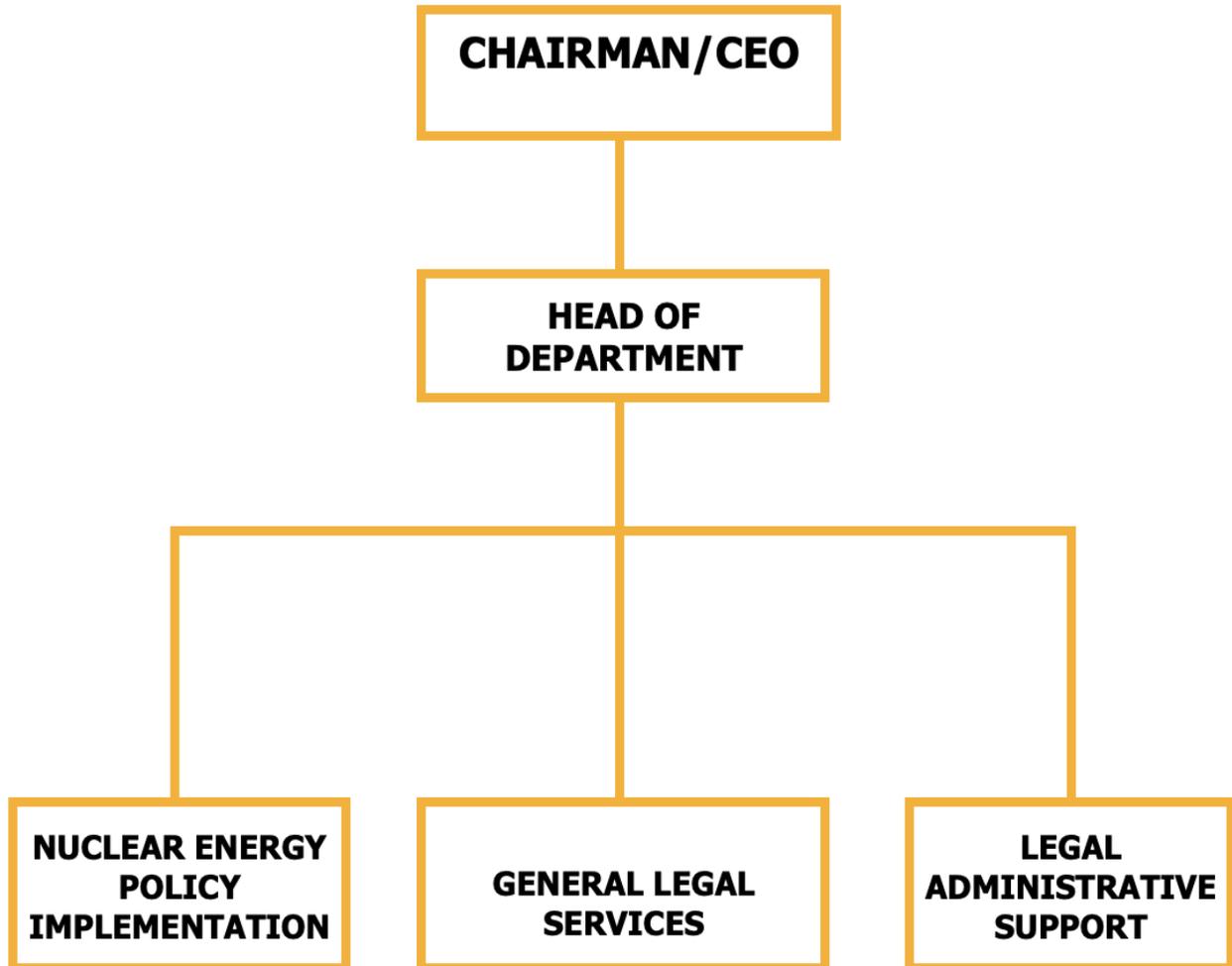
## **VISION**

To offer quality legal services to the Commission and its Centres.

## **MISSION**

To ensure that the Commission is legally protected in the implementation of its mandate to promote the development of the peaceful uses of atomic energy in Nigeria.

# DEPARTMENT STRUCTURE



## FUNCTIONS

- Advising the Commission and its departments on a wide variety of legal matters including administrative rules, practices and procedures, contracts, nuclear & international law, etc.;
- Researching & preparing legal opinions on domestic and international legal instruments;
- Drafting & preparing all legal documents (Contractual agreements, Bilateral agreements, Memoranda of Understanding, Service agreements, etc.);
- Participating in the negotiation of contracts and other related activities;
- Reviewing & vetting all legal documents for the Commission;
- Handling correspondences related to legal issues;
- Attending meetings bordering on legal issues on behalf of the Commission;
- Liaising with the Federal Ministry of Justice and other organisations on behalf of the Commission;
- Legal representation in Court for the Commission; and
- Any other duties assigned.

## ACTIVITIES

- Coordinating the drafting of a new legislation for the peaceful uses of atomic energy to repeal the 1976 NAEC Act.
- Membership of various ad-hoc and standing Committees of the Commission (e.g. Procurement Committees, Nuclear Policy Drafting Committees, Staff Disciplinary and related Committees, Staff Appointment and Promotion Committees, Committees on Management Structure of the Commission, Boarding of the Commission's Properties, etc).
- Rendering legal support and advisory services to the various directorates, departments and employees on matters of law and legal protection.
- Representing the Commission at various meetings and fora relating to the mandate of the Commission both within and outside the country.
- Various other assignments performed at the discretion of the Chairman/CEO.