



NIGERIA ATOMIC ENERGY COMMISSION

No 9 Kwame Nkrumah Crescent, Asokoro, Abuja

INVITATION FOR TENDER

(NAEC/2024/IT/01)

1.0 INTRODUCTION

- 1.1 The Nigeria Atomic Energy Commission is a national focal agency that was created by Act 46 of 1976 (as amended by Cap N91 LFN, 2004). The Commission is with the core mandate but not limited to formulate and implement the nation's atomic energy programme for the socioeconomic development of the country; to develop technical framework to harness and apply nuclear energy for peaceful uses.
- 1.2 The Nigeria Atomic Energy Commission has appropriated funds in the 2024 budget for the execution of some projects.
- 1.3 The Commission is inviting experienced and competent contractors to submit bids for some projects as listed below:

2.0 SCOPE OF WORKS

- Lot 1: Reconstruction of perimeter fences and other security deterrent systems at Centre for Energy Research and Training (CERT), Ahmadu Bello University, Zaria, Kaduna State.
- Lot 2: Repair of defects on a Hostel and construction of Laboratory Furniture workstations in an Instrumentation Laboratory at Nuclear Technology Centre (NTC), Sheda, Kwali Area Council, Abuja.
- Lot 3: Supply & Installation of Furniture and ICT Equipment to Laboratories at Centre for Energy Research and Training (CERT), Ahmadu Bello University, Zaria, Kaduna State.
- Lot 4: Furnishing of Offices at Centre for Energy Research and Development (CERD), Obafemi Awolowo University, Ile-Ife, Osun State (Phase 1).
- Lot 5: Supply and Installation of Ethanol-Chloro-Benzene Dosimetry System at Gamma Irradiation Facility, Nuclear Technology Centre (NTC), Sheda, Kwali Area Council, Abuja.
- Lot 6: Supply of Diesel to Plant/Generator Stations of the Nigeria Atomic Energy Commission (NAEC), Abuja.

3.0 ELIGIBILITY REQUIREMENTS

- a. Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Forms CAC1.1 or CAC2 and CAC7;
- b. Evidence of Company's Income Tax Clearance Certificate for the last three (3) years valid till 31st December, 2024;
- c. Evidence of Pension Clearance Certificate valid till 31st December, 2024; (this requirement is only applicable to bidders whose numbers of staff is 15 and above);
- d. Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2024 (this requirement is only applicable to bidders whose numbers of staff is 5 and above or the bidder's annual turnover is N50m and above);
- e. Evidence of Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2024;
- f. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2024 or valid Certificate issued by BPP;
- g. Sworn Affidavit:
 - disclosing whether or not any officer of the relevant committees of the Nigeria Atomic Energy Commission or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
 - that no Director has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;
 - that the Company is not in receivership, the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings;
- h. Company's Audited Accounts for the last three (3) years - 2021, 2022, 2023;
- i. Reference Letter from a reputable Commercial Bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- j. Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON, NITDA & CPN, etc.;
- k. Verifiable documentary evidence of at three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- l. List of Plants/Equipment with Proof of Ownership/Lease Agreement;
- m. For Supply of Equipment: Letter of Authorisation as representative of the Original Equipment Manufacturers (OEMs);
- n. Supply of Diesel: Evidence of current Permit issued by the NMDPRA;
- o. For Joint Venture/Partnership, Memorandum of Understanding (MoU) indicating Lead Partner should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner)

Note: All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

4.0 COLLECTION OF TENDER DOCUMENTS

Interested Companies are to collect the Standard Bidding Document (SBD) from the Head of Procurement, Procurement Department, Room PR001, First floor, Nigeria Atomic Energy Commission, 9, Kwame Nkrumah Crescent, Asokoro, Abuja, within office hours on evidence of payment of a non-refundable tender fee of N10,000.00 only per Lot, paid into the Nigeria Atomic Energy Commission's Remita account in any reputable Commercial Bank in Nigeria.

5.0 SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for the services, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to "The Chairman/CEO, Nigeria Atomic Energy Commission, 9, Kwame Nkrumah Crescent, Asokoro, Abuja" and clearly marked with the name of the project. Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and drop in the designated Tender Box at Procurement Department, Room PR001, Nigeria Atomic Energy Commission, 9, Kwame Nkrumah Crescent, Asokoro, Abuja, not later than **12:00 noon, Friday, 23rd August, 2024**.

6.0 OPENING OF TECHNICAL BIDS

Only the Technical bids will be opened immediately after the deadline for submission, **12:00 noon, Friday, 23rd August, 2024**, in the Conference Room, first floor, Nigeria Atomic Energy Commission, 9, Kwame Nkrumah Crescent, Asokoro, Abuja in the presence of bidders or their representatives, while the financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register in the office of the head of procurement, Room PR001, first floor, 9, Kwame Nkrumah Crescent, Asokoro, Abuja, as the Nigeria Atomic Energy Commission will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Head (Procurement) on procurement@nigatom.gov.ng.

7.0 GENERAL INFORMATION

- a. Bids must be in English Language and signed by an official authorised by the bidder;
- b. Bids submitted after the deadline for submission would be returned unopened;
- c. All costs will be borne by the bidders;
- d. Technical Bids will be opened in the presence of Bidders or their representatives, CSOs in the areas of Anti-Corruption and Transparency and Private Professional bodies; and will be covered by video recording invitation link will be sent to bidder who chooses to join the bid opening online;
- e. Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- f. The Nigeria Atomic Energy Commission is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007.

Signed:
Management
Nigeria Atomic Energy Commission